



Cochrane Minor Hockey Association (CMHA)

Policy Title: Benevolent Fund Policy

Effective Date: September 15, 2024

Website: www.cochraneminorhockey.com

1.0 Overview

Cochrane Minor Hockey Association (CMHA) is a large not-for-profit organization in the Town of Cochrane, promoting youth sports and community involvement. We serve over 1,200 athletes across 80 teams, including AA, REP (CAHL), RHL, and Female divisions.

The **Benevolent Fund (BF)** exists to provide financial assistance to individuals or families within our association experiencing financial hardship or who have suffered the death of a family member.

2.0 Policy

2.1 This policy applies to all CMHA members.

3.0 Determining Need

3.1 Financial need may be identified during registration or the season by an Executive Committee member, Board Member, or CMHA staff. In such cases, referrals may be made to external support organizations like KidSport, Jumpstart, or Lace Em Up. If additional funding is needed, the family may be asked to complete a needs assessment form.

3.2 In the event of the death of a player or the parent of a player within CMHA, registration fees will be covered by the Benevolent Fund.

4.0 Eligibility

4.1 The following needs will be considered for financial support:

- Accident-related financial hardship
 - Legitimate ongoing financial difficulty
 - Death of a player's parent
 - Death of a player
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5.0 Funding



5.1 Benevolent Fund assistance is limited to available resources and is administered at the discretion of the Finance Director and Executive Committee.

6.0 Funding Sources

- 6.1 Donor-directed funds
 - 6.2 Surplus team bank account balances at season end
 - 6.3 A percentage of funds raised annually through fundraising events and tournament profits, reviewed by the Finance Director
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7.0 Levels of Support

- 7.1 Full registration coverage for the death of a player's parent
 - 7.2 Full registration refund in the event of a player's death
 - 7.3 Partial assistance with registration fees not covered by outside organizations
 - 7.4 Partial assistance with reasonable team fees
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8.0 Application Process

- 8.1 If a Team Manager becomes aware of a need, they should provide the Benevolent Fund form or direct the family to the website.
 - 8.2 Once completed, signed, and submitted to the CMHA office, all requests are reviewed in consultation with the Finance Director.
 - 8.3 The Finance Director authorizes the funding amount based on need and annual fund availability.
 - 8.4 If funds are approved for team fees, CMHA will disburse funds directly to the Team Manager. Any refunds at season end must be returned to the CMHA Benevolent Fund.
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9.0 Benevolent Fund Needs Assessment Form

Please complete and submit the following form to administrator@cochraneminorhockey.com

Parent Name(s): _____

Date of Application: _____

Address: _____

City: _____

Postal Code: _____

Phone Number(s): _____

Email(s): _____



Player Name: _____ Division: _____
Player Name: _____ Division: _____
Player Name: _____ Division: _____

Have you applied for other funding (e.g., Jumpstart, KidSport, Assist Fund)? YES / NO

Brief description of your need and requested amount:

Parent Signature: _____
Parent Signature: _____

10.0 Funds Distribution (Office Use Only)

Approved Amount: \$ _____
Not Approved: _____
Date Notified: _____
Finance Director Authorization: _____